

4-H Record Book Evaluation - Club Level

-- Example Template --

Member Club: _____

Program Year: _____

Member Name: _____

Date of Evaluation: _____

Components

	Completed	Points
Record Book Folder	☐ 1 point	
Title Page	☐ 1 point	
Table of Contents	☐ 2 point	
PDR*		
Signatures*	☐ 1 point	
Attendance*	☐ 5 points	
Participation	☐ 5 points	
My 4-H Story	☐ 8 points max	
Project Reports		
Form for each project*	☐ 8 points max	
Signatures*	☐ 1 point max	
All Areas completed	☐ 3 points max	
Additional Materials (As described on page 7.)	☐ 5 points max	
Total Points (out of 40)		

Scoring

- 91 - 100 points – Gold Seal
- 76 - 90 points – Blue Seal
- 61 - 75 points – Red Seal
- 60 or below – White Seal

Gold and Blue award must have minimum components completed.

(Minimum Required for Completed Record Book)*

Content

	0 – 5 points	6 – 10 points	11 – 15 points	16 – 20 points	Points
Presentation and layout	Book is hard to follow and has some omissions.	Book is adequate, but not of a reasonable caliber for the member.	Book is clean, organized, and easy to navigate.	Book has excellent layout, design, organization, and displays creativity.	
Projects	Project work was under-developed.	Some projects were well developed, but not all were.	Project content and depth was appropriate for age level.	Project work was above average – work was both deep in each project and across all projects.	
Personal Growth	Member needed to demonstrate skills and knowledge gained more clearly.	Demonstrated skills and knowledge gained in a few projects/activities.	Demonstrated skills and knowledge gained in all projects/activities.	Excellent demonstration of life skills learned and knowledge gained.	

Comments *(Use back if necessary)*